



## FN.18.1.2 Student Tuition and Fee Refunds/Credits

### Schedule B

#### Student Tuition and Fee Credit Process for Sequential and Concurrent Courses

##### DEFINITIONS:

**Concurrent course**      A course that is taken concurrently with another course in the same term.

**Sequential course:**      A course that is taken after another course.

##### Concurrent Course Schedules:

Cancelled before course start date	Student is entitled to all tuition and ancillary fees credited back to their account, less the tuition deposit.
Cancelled on the first day of class through to the add/drop end date	Student is entitled to 50% of all tuition fees credited back to their student account (including the deposit), less the ancillary fees.
Withdrawals after the add/drop date	Student is not entitled to a credit of any tuition or ancillary fees, (including the deposit), unless there are extenuating circumstances.

##### Programs with Sequential Courses:

Cancelled before course start date	Student is entitled to all tuition and ancillary fees credited back to their account, less the tuition deposit
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Cancelled on the first day of class through to the add/drop end date	Student is entitled to 50% of all tuition fees credited back to their student account (including the deposit), less the ancillary fees.
Withdrawal after the add/drop date	<p>Zero tuition and ancillary fees credited for any courses that the student has started.</p> <p>50% of tuition fees credited and none of the ancillary fees for the remaining sequential courses that have not started yet.</p>
Student fails a course that is a pre-requisite course for subsequent courses	50% of tuition fees credited, and none of the ancillary fees for the remaining sequential courses that have not started yet.